Meeting Minutes

Date/Time: Tuesday, February 4th, 2014 - 9:00 am

Location: Orange Village Police Department
    4600 Lander Road
    Orange Village, Ohio 44022

Name	Present	Agency
Nick DiCicco	X	Chagrin Valley Dispatch
Drew Ferguson	X	Chagrin Falls Fire
Dave Koran	X	Highland Hills Fire
Larry Genova	X	Orange Village Fire
Chief Cohen		Woodmere Fire
Chief Robinson		Gates Mills Fire

AGENDA ITEMS

1. **PULSE POINT APPLICATION**
    a. **Starting 60-trial**
    b. **Reached out to Columbus Fire who has had no reported incidents**
    c. **Street numbers for all EMS calls are not published**

2. **FIRE GROUND**
    a. **Repeated vs. non-repeated**
        i. **Recommendation was made to continue operating on non-repeated talk groups**
        ii. **In the event of a larger scale incident, it will be the decision of the incident commander to move traffic to a repeated TAC channel**

3. **FIRE PROCEDURES / POLICES**
    a. **As CVD grows, it is the desire to keep all polices the same across the board**
    b. **Lift assist calls in Gates Mills were mentioned and will be deferred to Chiefs Committee for further discussion.**

4. **ACTIVE 911**
    a. **CVD purchased licenses and system is working as planned. As personnel changes, they will need to notify CVD so the appropriate changes can be made.**

5. **WEB SITE**
   a. **CVD has new web site. www.chagrinvalleydispatch.com**
   b. **All necessary forms can be downloaded and completed online**
   c. **All year end reports and meeting minutes can also be viewed**
   d. **Contact CVD for user name and password**

6. **MABAS**
   a. **CAD demonstration on MABAS info programmed into CAD**
   b. **All agencies interested and will forward updated MABAS policies to DiCicco**

7. **RUN CARDS & UNIT RECOMMENDATIONS**
   a. **CAD demonstration on unit recommendations**
   b. **All agencies interested and will follow up with DiCicco for programming**

8. **EMERGENCY ALERTS**
   a. **New Emergency Alert will go out on a repeated FD-EMERG talk group.**
   b. **Only CVD will have the ability to hear the traffic**
   c. **Mic will be hot for 30-seconds**
   d. **Viewed as another way to get help if non-repeated talkgroup is not working**
   e. **Portable will HAVE to be reset (long press of emerg button) in order to resume original talkgroup.**
   f. **Each agency to defer to their department if they want this feature added.**

9. **RADIO PROGRAMMING**
   a. **Goal is to reprogram radios at the end of February**
   b. **Adding Solon, Beachwood and select Cleveland talk groups**
   c. **DiCicco to send out current template**
   d. **Each agency to agree on future template adjustments prior to programming**

10. **RDP SERVER**
    a. **Server is operation**
    b. **DiCicco to reach out to Fritz and Vedder for training**
    c. **Vedder to conduct Q/A for EMD / 911 Calls**
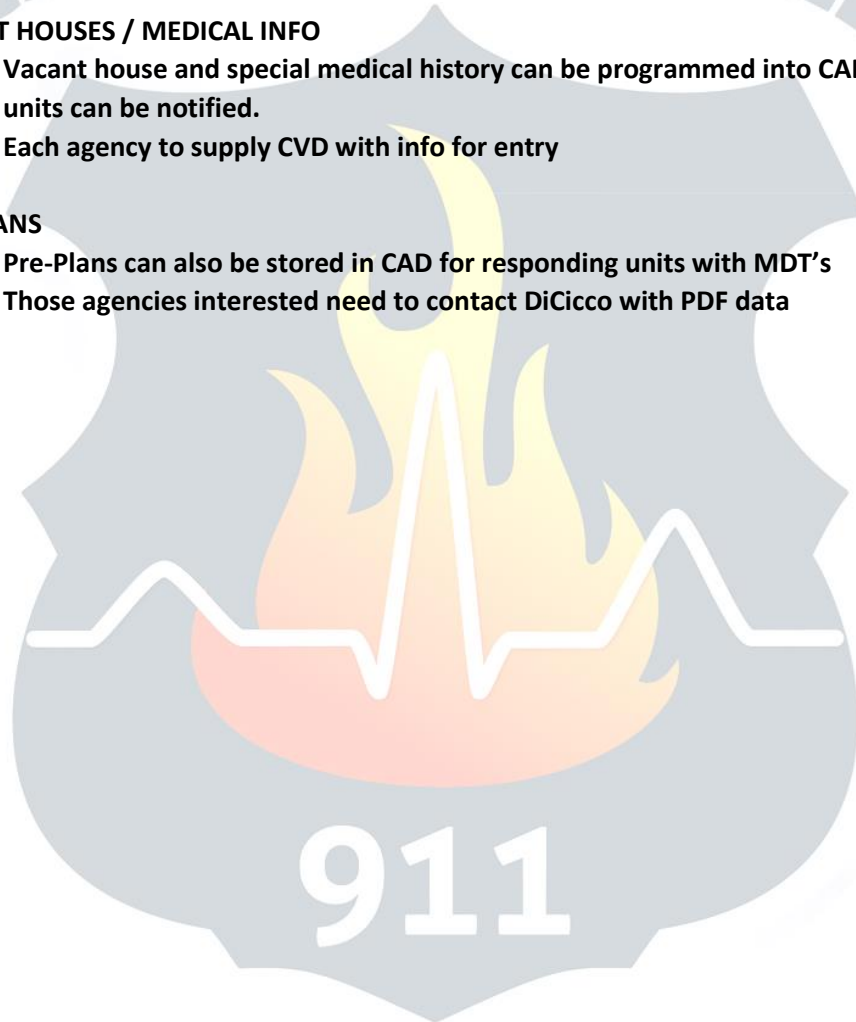
11. **CAD INTERFACES**
    a. **Firehouse interface is available with our CAD**
    b. **Cost per agency is $ 1,290.00 for the FireHouse part with $ 150.00 per year in support**
    c. **CVD to cover cost of TAC Interface**
    d. **Any agency interested need to contact DiCicco for setup and configuration**

12. **VACANT HOUSES / MEDICAL INFO**
    a. **Vacant house and special medical history can be programmed into CAD so responding units can be notified.**
    b. **Each agency to supply CVD with info for entry**

13. **PRE-PLANS**
    a. **Pre-Plans can also be stored in CAD for responding units with MDT's**
    b. **Those agencies interested need to contact DiCicco with PDF data**